



# **École Hampstead School**

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## **GOVERNING BOARD MEETING**

**June 3, 2024**

### **GOVERNING BOARD MEMBERS:**

GOVERNING BOARD CHAIR:	Mr. Syam Sundar
PARENT REPRESENTATIVES:	Ms. Sara Serenelli, Ms. Emily Love, Mr. Ahmed Shakibaenia, Ms. Ezgi Demirtas
PARENT SUBSTITUTES: --	Mr. Pradeep Selvanayagam
STAFF REPRESENTATIVES:	Ms. Rosanna Dello Russo, Ms. Anna Fonicolo, Ms. Patrizia Settino, Ms. Earthma Barker, Ms. Cathy Agnello, Ms. Andrea Carter
PRINCIPAL:	Ms. Lucy Buscemi
GUEST:	Ms. Danna Dworkind
REGRETS:	Mr. Ricardo Boza, Ms. Julie Trudel

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### **1. ADOPTION OF AGENDA**

Motioned by Ms. Settino, seconded by Ms. Fonicolo, and unanimously approved.

### **2. ADOPTION OF THE MINUTES OF THE MEETING OF:**

2.1 March 18, 2024: Tabled

### **3. BUSINESS ARISING FROM THE MINUTES:**

3.1 Fund 3- Allocation of Funds For Holiday Breakfast : Tabled

### **4. NEW BUSINESS**

#### **4.1 Educational Project 2023-2024**

Special guest, Ms. Danna Dworkind joined the other Educational Project Committee Members who were already present as Governing Board Members in reviewing our revised Educational Project for the period of 2023-2027 with all Governing Board Members who were present.

A resolution was passed by the Governing Board to approve the revised Educational Project for the period of 2023-2027.

Motioned by Ms. Demirtas, seconded by Ms. Dello Russo. Motion unanimously approved.

#### **4.2 School Calendar For 2024-2025**

Governing Board Members reviewed and approved the school calendar for the 2024-2025 school year. Motioned by Mr. Sundar, seconded by Ms. Serenelli.

Motion unanimously approved.

#### **4.3 Student Agenda Pages For 2024-2025**

Governing Board Members reviewed and approved the Student Agenda Pages which included school policies, code conduct, and other information for 2024-2025.

Motioned by Ms. Love, seconded by Ms. Barker.

Motion unanimously approved.

#### **4.4 Student Fees For 2024-2025**

Governing Board Members reviewed and approved the Student Fees for the 2024-2025 school year. Governing Board also approved the additional charge of \$5 for a Hampstead School outing bag for new students.

Motioned by Ms. Love, seconded by Ms. Demirtas. Motion unanimously approved.

#### **4.5 School Budget For 2024-2025**

Governing Board Members reviewed and adopted the school budget for the 2024-2025 school year.

A resolution was passed by the Governing Board to adopt the school operating budget for the 2024-2025 school year.

Motioned by Mr. Shakibaenia, seconded by Ms. Carter. Motion unanimously approved.

#### **4.6 School Supplies Lists For 2024-2025**

Governing Board Members reviewed and approved the school supplies lists for the 2024-2025 school year. Parents/guardians are charged a 'School Consumable Supplies Fee', (as noted in the GB approved 2024-2025 School Budget), and items are purchased by the school. Motioned by Ms. Settino, seconded by Ms. Fonicolo.

Motion unanimously approved.

#### **4.7 Student Agenda Supplier For 2024-2025**

Governing Board Members discussed and approved the renewal of our contract with our current student agenda supplier Laurentien for the 2024-2025 school year.

Motioned by Ms. Demirtas, seconded by Ms. Serenelli. Motion unanimously approved.

#### **4.8 School Photographer For 2024-2025**

Governing Board Members discussed and approved the renewal of our contract with our current photographer (GreenApple Studios) for the 2024-2025 school year.

Motioned by Ms. Dello Russo, seconded by Ms. Settino. Motion unanimously approved.

#### **4.9 Hot Meals Supplier For 2024-2025**

Governing Board Members discussed and approved the renewal of our contract with our current Hot Meal supplier (Merenda) for the 2024-2025 school year. Approved with price change (regular size \$6.75 and large \$7.25).

Motioned by Ms. Fonicolo, seconded by Ms. Barker. Motion unanimously approved.

#### **4.10 Educ-Action Services For 2024-2025**

Governing Board Members discussed and approved the renewal of our contract with our current extra-curricular activities supplier, Educ-Action, for the 2024-2025 school year.

Motioned by Ms. Agnello, seconded by Ms. Serenelli. Motion unanimously approved.

#### **4.11 Allocation Of Pre-Kindergarten Class For 2024-2025**

Governing Board Members approved the opening of one MEQ funded Pre-Kindergarten class for the 2024-2025 school year. A resolution was passed by the Governing Board.

Motioned by Ms. Dello Russo, seconded by Ms. Fonicolo. Motion unanimously approved.

#### **4.12 Program Change and Time Allocation For 2024-2025**

Governing Board reviewed and approved the Subject Time Allocation for the 2024-2025 school year. Program change from ERC to CCQ (Culture and Citizenship in Quebec).

Motioned by Ms. Love, seconded by Ms. Demirtas. Motion unanimously approved.

**4.13 Administrative Assistant Day 2024-2025**

Gift of appreciation PPO funds. Motion to spend \$150 for a Winners gift card.  
Motioned by Ms. Settino, seconded by Ms. Dello Russo. Motion unanimously approved.

**4.14 Allocation of Funds for Student Awards from PPO Funds 2023-2024**

GB reviewed the awards of two former students and will continue to give the Tristan McBean Award for one graduating student in the sportsmanship category.  
Motioned by Ms. Carter, seconded by Mr. Sundar. Motion unanimously approved.

**4.15 Governing Board Allocation For 2023-2024**

To spend \$15.00 on gift cards for Tim Hortons for each GB member.  
Motioned by Mr. Sundar, seconded by Ms. Demirtas. Motion unanimously approved.

**4.16 Motion to Approve the Distribution of Scholastic flyers For 2024-2025**

Governing board approved the distribution of Scholastic flyers.  
Motioned by Ms. Dello Russo, seconded by Mr. Settino. Motion unanimously approved.

**4.17 Blanket Motion for Principal to Approve Field Trips For 2024-2025**

GB approved to have a blanket motion for the principal to be permitted to approve field trips with a maximum of \$30 per student.  
Motioned by Ms. Carter, seconded by Ms. Barker. Motion unanimously approved.

**4.18 Blanket Motion for Day Care Technician to Approve Outings For 2024-2025**

GB approved to have a blanket motion for the Daycare technician to be permitted to approve outings with a maximum of \$30.00 per student.  
Motioned by Mr. Shakibaenia, seconded by Ms. Serenelli. Motion unanimously approved.

**4.19 Blanket Motion for Principal to Approve School Fundraising For 2024-2025**

GB approved to have a blanket motion for the principal to be permitted to approve school fundraising for 2024-2025.  
Motioned by Ms. Barker, seconded by Ms. Serenelli. Motion unanimously approved.

**4.20 Blanket Motion for Principal to Approve Fundraising for Charitable Organizations For 2024-2025 School Year**

GB approved to have a blanket motion for the principal to be permitted to approve fundraising for charitable organizations for 2024-2025.  
Motioned by Ms. Barker, seconded by Ms. Serenelli. Motion unanimously approved.

**4.21 Annual Report (2024)**

Tabled

**4.22 Treasurer's Report June 2024**

Tabled

5. **REPORTS:**

- 5.1 Chairperson's Report: Tabled
- 5.2 Principal's Report: Tabled
- 5.3 Teachers' Report: Tabled
- 5.4 Daycare's Report: Tabled
- 5.5 Treasurer's Report: Tabled
- 5.6 Regional Delegate's Report: Tabled
- 5.7 P.P.O. & Fundraising Report & Approval: Tabled

6. **VARIA:** None

7. **QUESTION PERIOD:** None

8. **NEXT MEETING: June 10, 2024 at 12:00 pm (Virtual)**

9. **ADJOURNMENT**

Meeting was adjourned at 9:20 p.m.

Moved by Ms. Dello Russo, seconded by Ms. Agnello and unanimously approved.

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Ms. Lucy Buscemi, Principal

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Mr. Syam Sundar, Chairperson

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