



# **École Hampstead School**

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## **GOVERNING BOARD MEETING**

**November 14, 2022**

### **GOVERNING BOARD MEMBERS:**

GOVERNING BOARD CHAIR: Ms. Katherine Korakakis

PARENT REPRESENTATIVES: Ms. Katherine Korakakis, Ms. Ezgi Demirtas, Mr. Ricardo Boza,  
Ms. Sara Serenelli, Ms. Emily Love,  
Parent Representative Substitute: Mr. Syam Sundar

STAFF REPRESENTATIVES: Ms. Rosanna Dello Russo, Ms. Danna Dworkind, Ms. Heather Strulovitch, Ms. Earthma  
Barker, Ms. Cathy Agnello, Ms. Andrea Carter

PRINCIPAL: Ms. Lucy Buscemi

REGRETS: Ms. Erin Matheson

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#### **1. WELCOME – PRINCIPAL**

Ms. Buscemi welcomed all Governing Board Members.

#### **2. INTRODUCTION OF MEMBERS**

Governing Board Members introduced themselves.

#### **3. READING AND APPROVAL OF AGENDA:**

The agenda was reviewed and adopted by the Governing Board Members.

Motioned by Ms. Agnello, seconded by Ms. Dello Russo, and unanimously approved.

#### **4. WORKING TOGETHER AS A TEAM – PRINCIPAL**

Ms. Buscemi thanked Governing Board Members for their time and commitment to our school Governing Board. She reviewed the Governing Board's mandate of making the best decisions for our school and community. Governing Board Members are asked to direct any parent/guardian who may have requests/concerns directly to Administration.

#### **5. REVIEW OF FUNCTIONS AND POWER**

The functions and power for Chairperson, Secretary and Treasurer were reviewed.

##### **5.1 Election of Chairperson**

Ms. Strulovitch nominated Ms. Korakakis for the Chairperson position.

Ms. Korakakis accepted the nomination. Motion was seconded by Ms. Demirtas and unanimously approved.

##### **5.2 Election of Secretary**

Ms. Strulovitch nominated Ms. Love for the Secretary position.

Ms. Love accepted the nomination. Motion was seconded by Ms. Demirtas and unanimously approved.

##### **5.3 Election of Treasurer**

Ms. Strulovitch nominated Mr. Boza for the Treasurer position.

Mr. Boza accepted the nomination. Motion was seconded by Ms. Demirtas and unanimously approved.

**6. Discussion: Nomination and Appointment of Community Representative**

Members discussed the possible appointment of a Community Representative to join our Governing Board. It was suggested that someone from the Hampstead Town Council be approached for the position. A motion was passed to have Ms. Korakakis follow up with the Hampstead Town Council to explore a possible candidate for our community representative.

Ms. Strulovitch motioned to nominate and appoint a community representative from the Hampstead Town Council. Motion was seconded by Ms. Demirtas and unanimously approved. Ms. Korakakis will inquire about the availability of a city candidate.

**7. Operations**

**7.1 Review of Responsibilities of Governing Board Members (Governing Board Manual page 4.5)**

Ms. Korakakis read the document to Governing Board Members.

**7.2 Review of Rules of Operation- Education Act, Sections 56-73 (Appendix A)**

Appendix A was reviewed by Governing Board members.

**7.3 Approval/Modification of Internal Rules of Management (Appendix B)**

Governing Board must aim to meet at least 5 times within the school year. The dates of upcoming meetings will be posted on our school website.

Motioned by Mr. Boza, seconded by Ms. Serenelli and unanimously approved.

**7.4 Approval/Modification of Guidelines for Conduct of Members (Appendix C)**

Point 12 will be updated to read “Don’t be silent during the debate. Contribute during the debate, not after the decision is made.”

Motioned by Ms. Serenelli, seconded by Ms. Dello Russo and unanimously approved

**8. Principals Report**

Ms. Buscemi reported that Hampstead School population is currently at 230 students this year. There are more requests still coming from out of province and out of country for 2023.

Breakdown of classes for this year:

| Pre-K/K | Gr 1 | Gr 2 | Gr 3 | Gr 3/4 | Gr 4 | Gr 5 | Gr 6 |
|---------|------|------|------|--------|------|------|------|
| 1       | 2    | 2    | 1    | 1      | 1    | 2    | 2    |

In addition:

| Grade 3/4 Resource Class | Grade 5/6 Resource Class | Senior Language Class |
|--------------------------|--------------------------|-----------------------|
| 1                        | 1                        | 1                     |

French Teacher Shortage: There are three positions to fill. Two positions are temporarily filled by substitutes. We are pleased to say that we have one teacher committed to the younger grades. The school is working with HR on hiring new French Teachers.

First Term Report Cards: No French grades due to lack of consistent teacher. This is a province wide issue. Hampstead School is offering French digital platforms and French games to students.

Field Trips and in-house activities on the rise post pandemic.

EMSB construction continues inside and outside our school building. More details to follow. In addition, to facilitate accessibility, Town of Hampstead has lowered the sidewalk leading to our front walkway.

Pet Therapy and Art Therapy is now available at the school (upper cycle). Children will be selected by teachers.

Our new Drama program is running smoothly.

A bilingual website will be launched for our school soon.

Parent – Teacher meetings coming up next week. They will be held in school.

## **9. NEW BUSINESS**

**9.1** A motion was passed to approve the 2022-2023 Daycare Handbook. Due to inflation, the cost of activity fees for PED days can amount up to a maximum of \$25. Please note: This fee does not include the regular cost for attending a ped day. The regular fee for a Ped Day is \$12.

Motioned by Ms. Love, seconded by Ms. Dello Russo, unanimously approved.

## **10. REPORTS**

**10.1 Chairperson's Report** – Ms. Korakakis shared different resources that are accessible for students and parents through AlloProf and parents.quebec websites. These resources are engaging and can be helpful for homework support.

### **10.2 Teachers' Report –**

**Cycle 1** is going to the Expo Rail Museum; A new drama consultant will introduce puppetry.

**Cycle 2:** Field trip to support social studies will take place.

**Cycle 3:** Different field trips being planned. There's a vibrant student council. They are working on shadow puppets. Grade 5 is working on robotics and coding. Grade 6 may participate in a sleep away trip.

**10.3 Daycare's Report** – Ms. Cathy discussed who the educators are for each group. There are 3 educators and 2 childcare workers this year. PED day topics this year include pizza/movie, science day, pumpkin decorating, circus, cooking workshop.

**10.4 Treasurer's Report** - \$250 has been allocated for this year.

**10.5 Regional Delegate's Report** – Nothing to report.

### **10.6 P.P.O. & Fundraising Report & Approval**

Scholastic Book Fair – looking for volunteers. To be held on parent/teacher interview days. Money raised will be used to provide more books and resources to the school.

#### **Motion to Approve PPO Allocation of Funds \$200/month**

A blanket motion was passed allowing the use of up to \$200/month of PPO funds for various unexpected PPO related items. Motioned by Ms. Dworkind, seconded by Mr. Boza and unanimously approved.

#### **Motion to Approve Dress Down (Casual) Days**

A motion was passed allowing Dress Down (Casual) Days once per month as a PPO Fundraiser. Suggested donation of \$2.00. Motioned by Mr. Sundar, seconded by Ms. Dello Russo, unanimously approved.

#### **Motion to Approve PPO Allocation of Funds for Donation for Poppies:**

Motion to make a \$200 donation to the local Legion for the poppies received was moved by Ms. Strulovitch and seconded by Mr. Sundar, and unanimously approved.

#### **Motion to Approve PPO Allocation of Funds for Holiday Event**

A motion was passed allocating \$1700.00 of PPO funds to treat students and staff to a Holiday Event. Moved by Mr. Sundar, seconded by Mr. Boza and unanimously approved.

## **11.Varia**

### **12.Meetings**

Thursday, December 8<sup>th</sup>, 6:30pm

Monday, February 6<sup>th</sup>, 6:30pm

Thursday, March 16<sup>th</sup>, 6:30pm

Monday April 17<sup>th</sup>, 6:30pm

Monday, May 15<sup>th</sup>, 6:30pm

Thursday, June 8<sup>th</sup>, 6:30pm

Tentative: Monday, June 19<sup>th</sup>, 6:30pm

### **7. QUESTION PERIOD**

None

### **8. Next Meeting: December 8<sup>th</sup>**

### **9. Adjournment**

Meeting was adjourned.

Moved by Ms. Dworkind, seconded by Ms. Dello Russo and unanimously approved.

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Ms. Lucy Buscemi, Principal

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Ms. Katherine Korakakis, Chairperson

Ecole Hampstead School