



École Hampstead School

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GOVERNING BOARD MEETING NOVEMBER 18, 2021

GOVERNING BOARD MEMBERS:

GOVERNING BOARD CHAIR: Katherine Korakakis

PARENT REPRESENTATIVES: Katherine Korakakis, Simon Becker, Ricardo Boza, Sara Serenelli

STAFF REPRESENTATIVES: Rosanna Dello Russo, Danna Dworkind, Heather Strulovitch, Earthma Barker,
Cathy Agnello

PRINCIPAL: Ms. Lucy Buscemi

REGRETS: Erin Matheson, Samy Peretz, Hasan Umut, Ezgi Demertas, Andrea Carter

1. WELCOME - PRINCIPAL

Ms. Buscemi welcomed all Governing Board members.

2. INTRODUCTION OF MEMBERS

Governing Board members introduced themselves.

3. READING & APPROVAL OF AGENDA

The agenda was reviewed and adopted by the Governing Board members with the following additions:

-Request for PPO funds for Holiday Event

-A moment to acknowledge the passing of a former student, Jannai Dopwell Bailey
Motioned by Ms. Agnello, seconded by Ms. Strulovitch, and unanimously approved.

4. WORKING TOGETHER AS A TEAM - PRINCIPAL

Ms. Buscemi thanked GB members for their time and commitment to our school governing board. She reiterated that the goal is for everyone to work as a team to support all our students and school community. Despite the challenges we have faced during the pandemic, our school continues to flourish. Ms. Buscemi expressed that the students are happy and safe.

5. REVIEW OF FUNCTIONS AND POWER

The functions and power for Chairperson, Secretary and Treasurer were reviewed.

5.1 Election of Chairperson

Ms. Strulovitch nominated Ms. Korakakis for the Chairperson position.

Ms. Korakakis accepted the nomination. The motion was unanimously approved.

5.2 Election of Secretary

As per a telephone conversation with Ms. Buscemi, Ms. Matheson offered to accept the Secretary position if no other volunteers were interested.

As such, Ms. Matheson was nominated for the Secretary position.

Motion was seconded by Mr. Becker and unanimously approved.

5.3 Election of Treasurer

Mr. Becker self-nominated for the Treasurer position.

Motion was seconded by Mr. Boza and unanimously approved.

6. DISCUSSION: NOMINATION AND APPOINTMENT OF COMMUNITY REPRESENTATIVES

An open discussion was had by Governing Board members.

Ms. Dworkind motioned to nominate and appoint a community representative from the city of Hampstead. Motion was seconded by Mr. Boza and unanimously approved. Ms. Korakakis will inquire about the availability of a city candidate.

7. OPERATION

7.1 Review of Responsibilities of Governing Board Members (Governing Board Manual page 4.5)

Ms. Korakakis read the document to Governing Board members.

7.2 Review of Rules of Operation (Appendix A)

Appendix A was reviewed by Governing Board members.

7.3 Approval/Modification of Internal Rules of Management (Appendix B)

Meetings will be held virtually until instructed otherwise by the School Board. Motioned by Ms. Agnello, seconded by Mr. Boza and unanimously approved.

7.4 Approval/Modification of Guidelines for Conduct of Members (Appendix C)

Motioned by Mr. Boza, seconded by Ms. Strulovitch and unanimously approved

8. Principal's Report

Ms. Buscemi was pleased to inform GB members of the following new staffing allocation:

- Grade 1/2 English class confirmed
- A second Bilingual post confirmed for French classes and other subjects.
- A new 50% Bilingual post also confirmed for French classes and other subjects.

With this in mind, the teaching staff allocation is now complete.

Ms. Buscemi informed the GB members that the student population is steadily increasing with new registrations. Our student enrolment will be approximately 220-225 by next week.

Ms. Buscemi informed the GB members that 3 positions in the CCW staff allocation remain to be filled.

Ms. Buscemi informed GB members of the status of the current renovations in both the student and adapted washrooms. More time is required to complete the work.

Ms. Buscemi informed GB members that cameras and electronic keypads have now been placed on two other exit doors (Kindergarten door & Thurlow side door).

Ms. Buscemi informed GB members that PT interviews are scheduled for Nov. 25th. Parents/guardians will be asked to register for an appointment through a booking system that will be set up by the school. The meetings will be held virtual.

9. NEW BUSINESS

9.1 Sexuality Education 2021-2022 (approval)

Discussion was had regarding Sexuality Education Plan for 2021-2022.

Motioned by Ms. Strulovitch, seconded by Ms. Dello Russo, unanimously approved.

9.2 Motion to Approve Dress Down (Casual) Days

A motion was passed allowing Dress Down (Casual) Days once per month as a PPO Fundraiser. Suggested donation of \$2.00.

Motioned by Ms. Barker, seconded by Ms. Dworkind, unanimously approved.

9.3 Approval of Daycare Handbook

The 2021-2022 Daycare Handbook was reviewed by Governing Board Members.

Motioned by Mr. Becker, seconded by Mr. Boza, unanimously approved.

9.4 Motion to Approve PPO Funds for Halloween Treat

A motion was passed allowing the use of PPO funds to treat students and staff to TCBY for Halloween.

Motioned by Ms. Strulovitch, seconded by Mr. Becker and unanimously approved.

9.5 Motion to Approve PPO Allocation of Funds \$200/month

A blanket motion was passed allowing the use of up to \$200/month of PPO funds for various unexpected PPO related items.

Motioned by Ms. Dworkind, seconded by Ms. Serenelli and unanimously approved.

9.6 Motion to Approve PPO Allocation of Funds for Holiday Event

A motion was passed allocating \$1500.00 of PPO funds to treat students and staff to a Holiday Event.

Moved by Ms. Strulovitch, seconded by Mr. Boza and unanimously approved.

10. REPORTS

10.1 Chairperson's Report

Ms. Korakakis shared different resources that are accessible for students and parents through AlloProf and parents.quebec websites. These resources are engaging and can be helpful for homework support.

10.2 Teachers' Report

All classes are now settling in and adjusting to their routine.

Cycle 1 team is very excited to welcome a new Grade 1/2 class.

Cycle 3 worked with Junior Peacemaker through a webinar. Students were engaged in conversations regarding topics such as discrimination, positive relationships, etc.

Halloween activities throughout the school were a success.

10.3 Daycare's Report

Ms. Agnello confirmed the Daycare rates per student:

Regular (three days or more): \$8.55/day

Sporadic: \$11.00/day

Current enrolment in Daycare: 60 students (three full groups)

Activities are planned for the upcoming Pedagogical Days, which include Dynamix coming in.

10.4 Treasurer's Report

Mr. Becker confirmed the current balance of GB Funds:

Rollover: \$282.00 New allocation: \$250.00 Expenses: \$325.00 New balance: \$207.00

Ms. Buscemi will verify the expenses and make adjustments if necessary.

10.5 Regional Delegate's Report

None

10.6 P.P.O. & Fundraising Report & Approval

Ms. Korakakis will assume the duties of PPO Chair at this time.

Ms. Korakakis confirmed that the Scholastic Fundraiser will run virtually from November 22 – December 2.

A discussion was had by Governing Board members regarding running a cookie fundraiser in collaboration with Delicious Without Gluten Inc.

Moved by Ms. Strulovitch, seconded by Mr. Boza and unanimously approved.

11. Varia

12. Question Period

None

13. Next Meeting:

Next meeting: Tentatively set for December 14th.

Dates for future GB meetings will be coordinated during our next meeting.

14. Adjournment

Meeting was adjourned at 8:48 pm

Moved by Ms. Dworkind, seconded by Ms. Agnello and unanimously approved.

Lucy Buscemi, Principal

Katherine Korakakis, Chairperson